



**KEYSTONE OAKS SCHOOL DISTRICT
1000 KELTON AVENUE
PITTSBURGH, PA 15216**

BOARD OF SCHOOL DIRECTORS

**BUSINESS/LEGISLATIVE SESSION
TUESDAY, FEBRUARY 16, 2021
7:00 PM**

**KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS' CALENDAR OF COMING EVENTS**

February 16, 2021 – Business/Legislative

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

March 9, 2021 – Work Session

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Review of Reports
- Public Comment
- Adjournment

BOARD PRESIDENT'S REPORT

February 16, 2021

Mrs. Theresa Lydon

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of January 12, 2021 and the Business/Legislative Minutes of January 19, 2021.

FOR INFORMATION ONLY

- Parkway West Career and Technology Center Report *Mrs. Annie Shaw*
- SHASDA Report *Mr. Santo Raso*
- PSBA/Legislative Report *Mrs. Theresa Lydon*
- News from the Boroughs

V. EXECUTIVE SESSION

SUPERINTENDENT'S REPORT

February 16, 2021

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. REVISIONS TO THE 2020/2021 SCHOOL YEAR CALENDAR

It is recommended that the Board approve the following changes to the 2020/2021 school year calendar:

- February 12, 2021 will be a full day of school for students
- February 15, 2021 will be a full day of school for students
- April 1, 2021 will be a full day of school for students
- April 2, 2021 will be an early dismissal for students
- April 5, 2021 will be a full day of school for students
- June 15, 2021 is the last day of school for students
- June 15, 2021 will be graduation
- June 16, 2021 through June 18, 2021 will be professional development days
- June 21, 2021 Teacher Clerical day and last day of school for teachers

II. ADOPTION OF THE 2021/2022 SCHOOL YEAR CALENDAR

It is recommended that the Board approve the adoption of the 2021/2022 school year calendar as presented by the Superintendent. (*Pages 5-6*)

III. REMOVAL OF POLICIES

It is recommended that the Board approval the removal of the following policies:

Policy 314: *Physical Examination*

Policy 414: *Physical Examination*

Policy 418: *Penalties for Tardiness*

Policy 514: *Penalties for Tardiness*

Policy 518: *Physical Examination*

**KEYSTONE OAKS SCHOOL DISTRICT
2021-2022 SCHOOL CALENDAR**

August 2021				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

September 2021				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October 2021				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November 2021				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

December 2021				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January 2022				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

February 2022				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

March 2022				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 2022				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May 2022				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June 2022				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

July 2022				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- First & Last Student Day
- △ Early Dismissal(s) for Students
(Professional Development/Act 80 for Staff)
- ◇ Early Dismissal(s) for Students
- Professional Development and/or Clerical
- Holiday Dates – No School
- Kennywood Picnic

**KEYSTONE OAKS SCHOOL DISTRICT
2021-2022 SCHOOL CALENDAR**

STUDENT / TEACHER DAYS

		<u>Month</u>	<u>Student</u>	<u>Teacher</u>
August 25, 26	Professional Development			
August 27	Clerical			
August 30	First Day for Students	August	2	5
September 6	Labor Day (No School)	September	21	21
		October	21	21
November 1	Professional Development/Conferences			
November 2	Professional Development/Clerical			
November 25 - 29	Thanksgiving Vacation (No School)	November	17	19
December 24-31	Winter Recess (No School)	December	17	17
January 17	Martin Luther King Day (No School)			
January 21	Clerical	January	19	20
February 21	Presidents' Day (No School)	February	19	19
March 31	Professional Development	March	22	23
April 1	Professional Development/Clerical			
April 14 - 18	Spring Break	April	17	18
May 17	Professional Development			
May 30	Memorial Day (No School)	May	20	21
June 9	Last Day for Students			
June 10	Graduation			
June 10	Last Day for Teachers; Clerical	June	<u>7</u>	<u>8</u>
			182	192

FACULTY DAYS

August 25, 26	Professional Development
August 27	Clerical
November 1	Parent Conferences/Professional Development
November 2	Professional Development/Clerical
January 21	Clerical
March 31	Professional Development
April 1	Professional Development/Clerical
May 17	Professional Development
June 10	Clerical

PARAPROFESSIONAL DAYS

August 25	Professional Development
August 26	Professional Development
November 2	Training

Kennywood Picnic
To Be Determined

END OF GRADING PERIODS

October 29, 2021	End of First Grading Period
January 20, 2022	End of Second Grading Period
March 30, 2022	End of Third Grading Period
June 9, 2022	End of Fourth Grading Period

EDUCATION REPORT

February 16, 2021

Mrs. Theresa Lydon, Chairperson

I. ALLEGHENY INTERMEDIATE UNIT MEMORANDUM OF UNDERSTANDING

The Administration recommends that the Board approve the AIU Transition Memorandum of Understanding between the Keystone Oaks School District and Head Start, in accordance with the Every Student Succeeds Act (ESSA) and Title I.

II. REVISED KEYSTONE OAKS HIGH SCHOOL: PROGRAM OF STUDIES

The Administration recommends that the Board approve the Revised Keystone Oaks High School Program of Studies for the 2021/2022 school year.

PERSONNEL REPORT

February 16, 2021

Mr. Matthew Cesario, Chairperson

I. RETIREMENT

The Administration recommends that the Board accept the following retirement:

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>	<u>Date</u>
Anna Benvenuti	Technology Integration Specialist	5	August 4, 2021
Paula Kaufman	Secretary – Fred L. Aiken Elementary	24	July 30, 2021

II. APPOINTMENTS

1. Substitute Custodian

The Administration recommends that the Board approve the employment of the following substitute custodian at a rate of \$11.50/hour:

<u>Name</u>	<u>Effective Date</u>
Julia Beadle	January 22, 2021

2. Long Term Substitute

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020*, it is recommended that the Board approve the following individual as a long term substitute:

Kathryn Feehan
2nd Grade – Myrtle Avenue Elementary
Second Semester 2020/2021 School Year
Salary - \$45,000 (M, Step 1) (pro-rated)

3. Approval of Athletic Positions and Stipends

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020*, it is recommended that the Board approve the following individual for the 2020/2021 school year:

<u>Sport</u>	<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
Volleyball (MS Girls)	Assistant	Donda Snell	\$2,270.00

FINANCE REPORT

February 16, 2021

Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH JANUARY 31, 2021

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of January 31, 2021 (Check No. 63643-63832)	\$589,970.54
B. Food Service Fund as of January 31, 2021 (Check No. 9530-9537)	\$9,270.36
C. Athletics as of January 31, 2021 (Check No. 3242-3247)	\$9,234.60
D. Capital Reserve as of January 31, 2021 (None)	\$0.00
TOTAL	\$608,475.50

II. ALLEGHENY INTERMEDIATE UNIT 2021/2022 PROGRAM OF SERVICES BUDGETS FINANCE DIVISION

The Administration recommends that the Board approve the proposed 2021/2022 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,161,057.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,811,545.00. The Keystone Oaks School District contribution to the Program of Services Budget is estimated to be \$38,297.00 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM).

For Information Only

The District's contribution for the 2021/2022 school year is an increase of \$517.64 compared to the 2020/2021 school year.

III. EXONERATION OF TAX COLLECTORS

It Is recommended that the Board approve the exoneration of the real estate tax collectors as outlines below:

KEYSTONE OAKS SCHOOL DISTRICT – Castle Shannon RESOLUTION NO. 02-21

THE RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE KEYSTONE OAKS SCHOOL DISTRICT EXONERATING THE TAX COLLECTOR OF THE **BOROUGH OF CASTLE SHANNON**, NAMELY **EILEEN O'MALLEY** FOR THE TAXABLE YEAR OF

2020 IN ACCORDANCE WITH THE TAX COLLECTOR'S REPORT DATED January 15, 2021.

WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Castle Shannon comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, *Eileen O'Malley* is the elected Tax Collector for the Borough of Castle Shannon and has collected taxes for the year of 2020 at a rate of 19.499 mills at face; and

WHEREAS, on January 15, 2021, the said elected Tax Collector of the Borough of Castle Shannon, *Eileen O'Malley*, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of **\$329,798.14** (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, **MBM Collection Services, LLC**.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates *Eileen O'Malley* for taxes found to be delinquent and lien in the amount of **\$329,798.14** arising out of the collection of the 2020 tax duplicate in the amount of 19.499 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Castle Shannon Tax Collector, *Eileen O'Malley*, is therefore, exonerated from the aforementioned delinquent and lien taxes on the day and date below mentioned.

ADOPTED this 16th day of February 2021.

ATTEST:

Keystone Oaks School District

BY: _____
Joseph A. Kubiak, Director of Finance &
Human Resources

BY: _____
Theresa Lydon, President,
Board of School Directors

APPROVE as to legal form this 16th day of February 2021.

BY: _____
Maiello, Brungo & Maiello, LLP

**KEYSTONE OAKS SCHOOL DISTRICT - Dormont
RESOLUTION NO. 03-21**

THE RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE KEYSTONE OAKS SCHOOL DISTRICT EXONERATING THE TAX COLLECTOR OF THE **BOROUGH OF DORMONT**, NAMELY **HARVEY LEIBERMAN** FOR THE TAXABLE YEAR OF 2020 IN ACCORDANCE WITH THE TAX COLLECTOR'S REPORT DATED January 15, 2021.

WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Dormont comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, *Harvey Leiberman* is the elected Tax Collector for the Borough of Dormont and has collected taxes for the year of 2020 at a rate of 19.499 mills at face; and

WHEREAS, on January 15, 2021, the said elected Tax Collector of the Borough of Dormont, *Harvey Leiberman*, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of **\$346,763.22** (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, **MBM Collection Services, LLC**.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates *Harvey Leiberman* for taxes found to be delinquent and lien in the amount of \$346,763.22 arising out of the collection of the 2020 tax duplicate in the amount of 19.499 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Dormont Tax Collector, *Harvey Leiberman*, is therefore, exonerated from the aforementioned delinquent and lien taxes on the day and date below mentioned.

ADOPTED this 18th day of February 2020.

ATTEST:

Keystone Oaks School District

BY: _____

Joseph A. Kubiak, Director of Finance &
Human Resources

BY: _____

Theresa Lydon, President,
Board of School Directors

APPROVE as to legal form this 18th day of February 2020.

BY: _____

Maiello, Brungo & Maiello, LLP

**KEYSTONE OAKS SCHOOL DISTRICT – Green Tree
RESOLUTION NO. 04-21**

THE RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE KEYSTONE OAKS SCHOOL DISTRICT EXONERATING THE TAX COLLECTOR OF THE **BOROUGH OF GREEN TREE**, NAMELY **BABETTE LEGLER** FOR THE TAXABLE YEAR OF 2020 IN ACCORDANCE WITH THE TAX COLLECTOR’S REPORT DATED January 15, 2021.

WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Green Tree comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, *Babette Legler* is the elected Tax Collector for the Borough of Green Tree and has collected taxes for the year of 2020 at a rate of 19.444 mills at face; and

WHEREAS, on January 15, 2021, the said elected Tax Collector of the Borough of Green Tree, ***Babette Legler***, as filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of **\$236,142.27** (includes penalty), the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, **MBM Collection Services, LLC**.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates ***Babette Legler*** for taxes found to be delinquent and lien in the amount of **\$236,142.27** arising out of the collection of the 2020 tax duplicate in the amount of 19.499 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Green Tree Tax Collector, ***Babette Legler***, is therefore, exonerated from the aforementioned delinquent and lien taxes on the day and date below mentioned.

ADOPTED this 16th day of February 2021.

ATTEST:

Keystone Oaks School District

BY: _____
Joseph A. Kubiak, Director of Finance &
Human Resources

BY: _____
Theresa Lydon, President,
Board of School Directors

APPROVE as to legal form this 16th day of February 2021.

BY: _____
Maiello, Brungo & Maiello, LLP

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2020 – 2021 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2020-2021 BUDGET TOTAL	2020-2021 7 MONTH JANUARY/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 29,055,241	\$ 27,954,340	\$ (1,100,901)
7000	State Revenue Sources	\$ 12,349,006	\$ 3,989,378	\$ (8,359,628)
8000	Federal Revenue Sources	\$ 946,330	\$ 490,239	\$ (456,091)
Total Revenue		\$ 42,350,577	\$ 32,433,957	\$ (9,916,620)
Expenditures				
100	Salaries	\$ 17,502,435	\$ 7,494,357	\$ 10,008,078
200	Benefits	\$ 10,794,110	\$ 5,318,183	\$ 5,475,927
300	Professional/Technical Services	\$ 1,863,096	\$ 742,749	\$ 1,120,347
400	Property Services	\$ 1,124,200	\$ 556,804	\$ 567,396
500	Other Services	\$ 5,242,271	\$ 2,353,429	\$ 2,888,842
600	Supplies/Books	\$ 1,334,927	\$ 1,001,446	\$ 333,481
700	Equipment/Property	\$ 328,850	\$ 913,903	\$ (585,053)
800	Other Objects	\$ 490,420	\$ 21,731	\$ 468,689
900	Other Financial Uses	\$ 4,500,000	\$ 209,750	\$ 4,290,250
Total Expenditures		\$ 43,180,309	\$ 18,612,352	\$ 24,567,957
Revenues exceeding Expenditures		\$ (829,732)	\$ 13,821,605	\$ 14,651,337
Other Financing Sources/(Uses)				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JANUARY 31, 2021

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 1/1/2021	\$ 72,880.29	\$ 17,029.93
Deposits	\$ 766.14	\$ 1,292.06
Subtotal	\$ 73,646.43	\$ 18,321.99
Expenditures	\$ 3,071.88	\$ 554.85
Cash Balance - 1/31/2021	\$ 70,574.55	\$ 17,767.14

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF JANUARY 31, 2021

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,800,000
PAYROLL (pass-thru account)	\$ 18,470
FNB SWEEP ACCOUNT	\$ 554,872
ATHLETIC ACCOUNT	\$ 17,767
PLGIT	\$ 9,824,806
FNB MONEY MARKET	\$ 7,087,581
PSDLAF	\$ 162,292
INVEST PROGRAM	\$ 181,700
OTHER POST-EMPLOYMENT BENEFITS	\$ 1,985,430
COMPENSATED ABSENCES	\$ 430,311
	\$ 22,063,229
CAFETERIA FUND	
FNB BANK	\$ 181,577
PLGIT	\$ 486,390
	\$ 667,967
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 111,585
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 801
	\$ 112,386
GRAND TOTAL	\$ 22,843,582

ACTIVITIES & ATHLETICS REPORT

February 16, 2021

Mr. Thomas LaPorte, Chairperson

BOARD ACTION REQUESTED

I. APPROVAL OF CLUBS FOR THE 2020/2021 SCHOOL YEAR

It is recommended that the Board approve the following club for the 2020/2021 school year:

<u>Club</u>	<u>Compensation</u>
Stage Crew	\$1,200.00 (pro-rated)

II. COMPETITIVE EVENT

It is recommended that the Board approve the following competitive event:

Odyssey of the Mind, Western PA Competition (Level I)

March 6, 2021

Virtual Event

Number of Teams – 5 (33 students)

Activity Sponsor – Jessica Dobson

Total District Funds Requested - \$529.98 (\$16.06 per person)